SCIENCE GALLERY LONDON

FREELANCE CONTRACT TO PROVIDE RESEARCH COORDINATOR SERVICES

INTRODUCTION

Science Gallery London connects art, science and health to drive innovation in the heart of the city. A flagship project for King’s College London, it will be focused on 15–25 year olds and will engage over 300,000 visitors per year in cutting edge research in science, the arts and design, bringing together researchers, students, local communities and artists in new and innovative ways to stimulate fresh thinking. The core values of Science Gallery are to connect, participate and surprise. Science Gallery London will open its doors in 2018. [https://london.sciencegallery.com](https://london.sciencegallery.com/)

The Science Gallery curatorial process is collaborative and inclusive. Each season theme is identified and developed by teams of specialists and curatorial advisers both external to and within King’s College London. An open call for content ideas and artworks helps to build exhibit lists and topic themes.

The contractor will provide services to the research community at King’s College London to involve biomedical and health researchers in Science Gallery’s seasonal and non-seasonal programming. The contractor will develop and deliver a series of art-science events with an emphasis on live science and collaborative research, in collaboration with the broader stakeholders. They will also develop a longer-term framework for working with researchers at Science Gallery, including training programmes and an ethics review process.

ROLE

We are looking for a talented, creative and highly organised contractor to work with the Science Gallery team to further develop researcher involvement in our programming.

The contractor will be responsible for producing, coordinating and delivering a range of researcher collaborations during our pre-opening pop-up season BLOOD and non-seasonal strand of programming. This will include:

Our fourth and final pre-opening pop-up season BLOOD - a mixture of commissioned exhibits, transdisciplinary projects, and installations.

An associated programme of activities and events outside of the season theme as part of our non-seasonal programming.

Collaboration with artists and our core target audience of 15-25 year olds in the development and delivery of researcher collaborations.

The contractor will work closely with Science Gallery London staff to:

- Oversee researcher involvement in Science Gallery projects.
- Investigate and develop a business plan for a ‘live science’ lab space dedicated to public engagement and residences at Science Gallery London.
- Pilot and evaluate a ‘live science’ element – and associated researcher development training programme – during the BLOOD season (2017).
- Research, develop and manage the key themes of each ‘live science’ event/lab.
- Research and develop other events and workshops as appropriate.
- Ensure researcher training programmes associated with Science Gallery programming are linked with strategic education programmes in Science Gallery London and more broadly at King’s.
- Ensure all key research and ethical requirements are carried out for research collaborations.
- Develop and trial a framework for ethical review of Science Gallery research collaborations.
- Form and maintain strong working partnerships with staff and researchers across King’s biomedical and health sciences to maximize all potential opportunities for programme development.
- Identify and cultivate collaborators, contributors, companies and individuals key to the project development.
- Proactive communications with potential collaborators/parts/artists/scientists.
- Co-ordinate, minute and manage regular meetings.
- Participate in exhibition installation and deinstallation.

You will be responsible to the SGL Head of Programming and will work closely with the Public Engagement Manager, Community Engagement Manager and BLOOD Season Producer to ensure researcher involvement at Science Gallery meets the strategic objectives of the Wellcome Trust Strategic Support Fund award.

PERSON SPECIFICATION

We are looking for someone with excellent people skills who has worked on a variety of science engagement projects (preferably also with experience working with arts/cultural organisations) who has experience coordinating a range of activities to deadlines and under pressure. In particular we require:

- Post-graduate qualification in biomedical or health sciences.
- Substantial and demonstrable experience researching a topic and developing innovative public engagement projects aimed at a targeted audience.
- Critical awareness of different platforms and methods for engaging broad audiences with science.
- A passion for art and science and a strong interest in meaningful audience engagement.
- Diplomatic, tactful and confident personality.
- Strong interpersonal skills with a demonstrable record of creating and developing friendly and productive working relationships at all levels within a complex organisation and amongst its key stakeholders.
● Ability to work independently using judgement, discretion and initiative.
● Excellent problem solving skills and a positive and can-do attitude.
● An excellent team player who can support, contribute and actively participate in projects.
● A professional and friendly demeanour that inspires trust and confidence.
● A head for logistics with significant, demonstrable experience of developing and delivering events.
● Strong project management skills and experience.
● Budget management skills and experience.
● Previous experience of working with community groups and / or young people aged 15-25.
● Previous experience of working with different platforms for audience engagement e.g. live event, online campaign, installation.

WORKING PATTERN

We envisage the contractor working for around 2-3 days a week initially from February-May 2017. There is then likely to be a more intense period from June-October during the BLOOD season, followed by a reduced period of 1-2 days a week for the remainder of 2017.

FEE

The Research Collaborator fee is £20,000.00 (based on an estimated input of circa 100 days at £200 per day).

INTERESTED?

If this is of interest to you, please send through your CV by Monday 23rd January to hello@london.sciencegallery.com with the subject line ‘Freelance contractor: Research Coordinator’, and with a brief description of why you are suited to this freelance role with particular reference to your track record working on similar projects/initiatives. Please let us know your availability for work bearing in mind the suggested work pattern, between Feb-Dec 2017, and an example day rate.